

Meeting Minutes – Clays PPG

Location - Roche Surgery

Date – January 16th 2024

Time - 1830 – 1930

In Attendance – Sarah Hearl, Tracy Germeney, Debbie Adams, Carol Swift

Apologies – Irene Northey, Jim Johnston

Welcome

Debbie opened the meeting and handed out agenda.

Minutes of November meeting approved.

Treasurer's report

Tracy does a great job with moving books and puzzles around between Roche and Bugle and banked £66.30 for both surgeries. The bank balance is now at a healthy £735.35. Sarah suggested that we may want to request return of puzzles to re-sale again as opposed to them being passed to other charities. Tracy will take this forward and put a note on the cases.

Newsletter

Debbie produced the winter newsletter at end of November and copies are available in surgeries. Sarah will ensure they are posted on the Clays website together with meeting minutes. This may encourage readers to want to attend and take part in our group knowing that we are active. Newsletters will be produced quarterly: Spring, Summer, Autumn and Winter by Debbie.

Debbie will communicate announcement of newsletters for Roche news and Carol will do same for St Dennis – Debbie to send announcement on.

Practice News

Senior Health Care Support Worker Emily is now on maternity leave and Mel is covering her leave.

Surgery is steady at the moment with no real comings and goings other than for maternity leave.

Friends and families forms are available at surgery desks but also on Microsoft forms.

Patients who attend surgery, complete e-consult, have a phone back etc. are contacted via text about their experience. The results are in for November and December and are exceedingly positive.

November 49 out of 64 very good experience

December 93 out of 119 very good experience

Well done Clays Practice 😊😊😊

Bugle pharmacy is now open and there is some concern that patients within a mile of the surgery now have to walk up a steep hill to get their medication. Exception forms are available at Bugle surgery where patients may be able to continue to pick up their prescriptions at Bugle surgery.

Other

Sarah and Debbie have created Clays Practice Patient Survey (Spring 2024). Announcement of questionnaire to be included in Spring newsletter and e-copies attached on Clays website and a link of Clays Face-Book page. Microsoft forms will enable auto compilation of results from e-forms. Tracy has volunteered her services to collate paper completed forms. The questionnaire has end date of May 24 with full results to be included in Summer newsletter.

Surgery garden for Roche is being pursued by Sharon Clays Practice landlord administrator and Fiona. Sarah will pass details to Debbie of Sharon's contact details to enable her to take part in what is required from PPG group to make the garden project progress and take part in planting and creating a group of like-minded people to create the garden project. She will also find out what funds are required from the group for purchase of trees etc.

Fundraising – Tracy will contact Allison about plans for Clay Crusaders bingo night and whether we will be able to combine efforts in raising funds by a bingo evening similar to the one held in May 2023. Profits to be split between Clays Crusaders and PPG and maybe held in September/October. We may be able to include cake sales to promote fundraising.

Thank you for everyone's contributions at tonight's meeting.

Next meeting 19th March 2024, followed by 14th May, 16th July, 10th Sept, 12th Nov @ 18:30
Clays Practice Roche